

POSITION DESCRIPTION

POSITION TITLE: L1 Direct Care Worker CLASSIFICATION LEVEL: Level 1	TEAM: Integrated Supports LOCATION: Statewide STATUS: Part time / Casual	DATE: August 2023
REPORTS TO: Executive Manager Integrated Supports	ROLES REPORTING TO SAME MANAGER: Team Leader Integrated Supports Direct Care Workers Coordination Staff Field Service Management Staff	ROLES REPORTING TO POSITION: Nil
PRIMARY OBJECTIVE: To provide direct care support in the form of domestic assistance and other duties not requiring a Certificate III in Individual Support, or its equivalent, in a professional and respectful way to our clients living in their homes that enhances their wellness and reablement.		
FREEDOM TO ACT: Freedom to act is governed by established policies and procedures.	KEY CHALLENGES: <ul style="list-style-type: none"> • Demonstrating commitment to achieve vision. • Demonstrating a genuine personal commitment for striving towards continued organisational improvement. • Listening and responding to client / service needs within organisational guidelines. • Ability to handle stressful and adverse situations. • Contribute openly and with confidence with other team members in a respectful and sensitive manner. • Recognising internal and external feedback as an opportunity for growth. • Sharing a sense of accountability and responsibility. • Demonstrating a genuine interest in personal and professional development in line with FBC's mission statement and principles. 	
POSITION DIMENSIONS: Carry out designated duties / tasks as per the Care Plan and other reasonable duties as instructed by the employer from time to time.	KNOWLEDGE / EXPERIENCE REQUIREMENTS: <ul style="list-style-type: none"> • Demonstrated skills in the provision of domestic assistance tasks. • Demonstrated ability to establish a professional working relationship with clients that is supportive, encouraging, and challenging. • Demonstrate ability to work autonomously and using initiative within parameters of FBC policy and procedures. • Demonstrated ability to perform all physical requirements of the position. • Possess well developed written, verbal, and interpersonal communication skills, including conflict resolution, negotiation, problem solving. • Ability to communicate effectively as a member of a team. • Ability and willingness to work in a diverse range of settings including, but not limited to – a person's home or place of residence, other services, community groups or settings. 	
KEY RELATIONSHIPS / INTERACTIONS: Executive Manager Integrated Supports Team Leader Integrated Supports Coordinators Field Service Management Staff Consumers Staff		

KEY ACCOUNTABILITIES	MAJOR ACTIVITIES
WORK HEALTH & SAFETY:	<ul style="list-style-type: none"> • Take reasonable care for your own health and safety and for the health and safety of other people, including anyone working under your supervision or direction or anyone who may be affected by your acts or omissions at the workplace.
QUALIFICATIONS & REQUIREMENTS:	<ul style="list-style-type: none"> • Capacity to study towards a Certificate III in Individual Support - Aged Care or Disability, Community Service, or equivalent • Capacity to acquire relevant to working with aged clients or clients with a disability in the provision of domestic assistance tasks in the home • Current National Police Check • Current Working with Vulnerable People (WWVP) Registration with NDIS Worker Screening Endorsement • Evidence or statutory declaration of no excludable offence convictions whilst residing outside of Australia • Current Tasmanian Driver's Licence • Current First Aid and CPR Certificate • Evidence of COVID-19 Vaccinations (2 + Booster)
MAIN RESPONSIBILITIES:	<ul style="list-style-type: none"> • To perform domestic assistance duties for individual clients as specified in the Care Plan. This may include grocery shopping, meal preparation, cooking, and housekeeping for elderly or immobile clients. • Provide social support to NDIS Clients which may include taking the Client out into the community for social activities, transport to appointments etc. • Carry out as instructed and / or designated and demonstrate initiative - task and activities aimed at meeting the client's personal / living community needs and / or program goals. • Carry out and promote positive routines / duties / activities in a cooperative respectful and flexible manner, which are meaningful and purposeful to the individual. • Encourage positive and socially appropriate behaviour and effectively manage challenging behaviour. • Promote empowerment and the right of choice for all people in need of support within the community. • Abide by the FBC communication, reporting and client / program progress practices and procedures, by maintaining appropriate client records. • Work with clients, family members, and other stakeholders in a collaborative and supportive manner. • Participate in developing and monitoring individual program plans and be accountable for their outcomes. • When required and / or requested by your coordinator, be involved in on the job training and / or orientation of new staff. • To be aware of safe working conditions and implement safe working practices in all work areas and report potential hazards, incidents, and concerns in a professional and timely manner.